



OPERATIONAL AGREEMENT TEMPLATE

EQUIPMENT LOAN AGREEMENT

VERSION 1.1 / AUGUST 2026

REVIEW-REQUIRED TEMPLATE

A practical record for organization-owned equipment issued to a player, creator, or staff member.

AGREEMENT SETUP

BORROWER LEGAL NAME

GAMERTAG / ROLE

AGREEMENT DATE

LOAN START

RETURN DEADLINE

GUARDIAN NAME (IF APPLICABLE)

EQUIPMENT RECORD

ITEM	MODEL / ID	SERIAL	CONDITION	ACCESSORIES

PURPOSE AND APPROVED USE

ADHDEsports retains ownership of every listed item. Equipment is loaned only to support approved content creation, streaming, competition, team media, event participation, or other specifically authorized organization activity. It may not be used for an outside commercial project without written approval.

BORROWER RESPONSIBILITIES

- Use reasonable care, follow manufacturer instructions, protect the equipment from preventable damage, and keep it secure.
- Do not sell, pawn, pledge, permanently modify, disassemble, or remove identifying labels from the equipment.
- Do not install unlicensed software, bypass security controls, or store organization credentials on a shared device.
- Report loss, theft, damage, malfunction, or suspected account compromise immediately.
- Keep an accurate list of accessories and packaging needed for return.
- Do not lend, transfer, or allow unapproved third parties to use the equipment.
- Permit reasonable inspection and return the equipment whenever ADHDEsports requests it.

CONDITION, DAMAGE, LOSS, AND LIABILITY

The borrower must return all items in substantially the same condition in which they were received, excluding reasonable wear from approved use. ADHDEsports retains ownership at all times. Responsibility for loss or damage will be evaluated case by case, including negligence, intentional damage, unapproved third-party use, security failures, and whether required reporting occurred. The borrower may be financially responsible for intentional damage, neglect, loss, or unauthorized transfer when documented in writing and permitted by law. Accidents and ordinary wear will be reviewed fairly. Volunteer status does not authorize ADHDEsports to withhold wages or compensation that does not exist.

RETURN, TERMINATION, AND FAILURE TO RETURN

Equipment must be returned by the stated deadline, within seven calendar days after membership ends, or sooner if leadership reasonably requests it. The borrower must coordinate tracked shipping or an approved handoff, include every accessory, remove personal accounts, and preserve organization records that must not be erased. ADHDEsports will confirm receipt and condition. Failure to return equipment may result in documented replacement charges where lawful, loss of eligibility for future equipment support, account or role restrictions, collection action, or legal recovery after reasonable notice and an opportunity to arrange return.

MINORS

Equipment may be issued to an eligible creator or academy/development participant age 13-17 only when a parent or legal guardian has already provided written participation permission and signs this agreement as the responsible adult. Equipment loans do not expand the minor's permitted role or authorize in-person participation.

TEMPLATE - LEADERSHIP COMPLETION AND LEGAL REVIEW REQUIRED
Complete every blank, attach photographs or an inventory record, and obtain legal review for high-value items, shipping, insurance, repayment terms, or use across jurisdictions before signing.

ACKNOWLEDGMENT

The undersigned confirm that they reviewed the equipment record and agree to the completed terms. No unsigned or incomplete draft should be treated as an executed agreement.

BORROWER	_____	DATE	_____
PARENT / GUARDIAN	_____	DATE	_____
ADHDESPORTS REPRESENTATIVE	_____	DATE	_____

SOURCE & REVIEW NOTE

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